

**Bottom Line Allocation
For the Nine Months Ending September 30, 2019**

	<i>Program Activities</i>			<i>Supporting Activities</i>			TOTAL
	Education & Awareness	Counseling	Consulting	Admin	Fund-raising	Shared Costs	
Salaries	83,800	194,800	18,300	30,400	33,000	45,000	405,300
Benefits	12,570	29,220	2,745	4,560	4,950	6,750	60,795
Personnel Expense	96,370	224,020	21,045	34,960	37,950	51,750	466,095
Professional Fees	19,900	143,000	1,500	3,400	-		167,800
Supplies	5,800	1,400	1,800	8,000	200	13,500	30,700
Telephone						4,900	4,900
Postage						2,600	2,600
Occupancy						12,100	12,100
Depreciation						6,500	6,500
Insurance				500		6,200	6,700
Technology						2,900	2,900
Travel	2,700	11,400	3,480	1,100	100		18,780
Printing	2,900	1,600			3,600	5,500	13,600
Total Specific Costs	\$ 127,670	\$ 381,420	\$ 27,825	\$ 47,960	\$ 41,850	\$ 105,950	\$ 732,675
Allocation Rate	22%	41%	2%	18%	17%		100%
Allocation of Shared Costs	23,309	43,440	2,119	19,071	18,012	(105,950)	-
Total Expenses	\$ 150,979	\$ 424,860	\$ 29,944	\$ 67,031	\$ 59,862	\$ -	\$ 732,675

Staffing Plan

Position	Program Activities			Supporting Activities		Shared Costs
	Education & Awareness	Counseling	Consulting	Admin	Fund-raising	
Executive Director	100%	5%	10%	15%	35%	35%
Admin Assitant	100%	15%	5%	5%	45%	30%
Finance Director	100%				100%	
Development Director	100%					100%
Director of Counseling	100%		100%			
Director of Education	100%	100%				
Counselors	400%		400%			
Teachers	150%	150%				
Director of Technology	100%					100%
Receptionist	100%					100%
Custodian	20%					20%
Bookkeeper	50%			50%		
Development Coordinator	50%				50%	
Total FTE's	14.70	2.70	5.15	0.20	2.30	2.15
Total FTE's w/o Shared	12.50					2.20
Shared Allocation %		22%	41%	2%	18%	17%

**Administrative Expense Allocation
For the Nine Months Ending September 30, 2019**

	<i>Program Activities</i>			<i>Supporting Activities</i>		Shared Costs	TOTAL
	Education & Awareness	Counseling	Consulting	Admin	Fund-raising		
Salaries	83,800	194,800	18,300	30,400	33,000	45,000	405,300
Benefits	12,570	29,220	2,745	4,560	4,950	6,750	60,795
Personnel Expense	96,370	224,020	21,045	34,960	37,950	51,750	466,095
Professional Fees	19,900	143,000	1,500	3,400	-		167,800
Supplies	5,800	1,400	1,800	8,000	200	13,500	30,700
Telephone						4,900	4,900
Postage						2,600	2,600
Occupancy						12,100	12,100
Depreciation						6,500	6,500
Insurance				500		6,200	6,700
Technology						2,900	2,900
Travel	2,700	11,400	3,480	1,100	100		18,780
Printing	2,900	1,600			3,600	5,500	13,600
Total Specific Costs	\$ 127,670	\$ 381,420	\$ 27,825	\$ 47,960	\$ 41,850	\$ 105,950	\$ 732,675
Allocation Rate	22%	41%	2%	18%	17%		100%
Allocation of Specific Costs	23,309	43,440	2,119	19,071	18,012	(105,950)	-
Expense without Admin.	\$ 150,979	\$ 424,860	\$ 29,944	\$ 67,031	\$ 59,862	\$ -	\$ 732,675
Admin Allocation %	23%	64%	4%	-100%	9%		
Admin. Allocation	15,204	42,784	3,015	(67,031)	6,028		
TRUE COST	\$ 166,183	\$ 467,643	\$ 32,959	\$ -	\$ 65,890		\$ 732,675

Base for Admin Allocation	\$ 732,675
	\$ (67,031)
	<u>\$ 665,644</u>

**Summarized Statement of Functional Income & Expenses
For the Nine Months Ending September 30, 2019**

	<i>Program Activities</i>			<i>Supporting Activities</i>		Shared Costs	TOTAL
	Education & Awareness	Counseling	Consulting	Admin	Fund- raising		
Contributions					90,000		90,000
Foundation grants					25,000		25,000
Fundraising events, net					76,300		76,300
Total Support	-	-	-	-	191,300	-	191,300
Government contracts		340,000					340,000
Fee For Service			4,700				4,700
Investment Income				3,965			3,965
Total Revenue	-	340,000	4,700	3,965	-	-	348,665
Net Assets Released from Restriction	144,080	25,000	35,500				204,580
Total Income	\$ 144,080	\$ 365,000	\$ 40,200	\$ 3,965	\$ 191,300	\$ -	\$ 744,545
Personnel Expense	96,370	224,020	21,045	34,960	37,950	51,750	466,095
Non-Personnel Expenses	31,300	157,400	6,780	13,000	3,900	54,200	266,580
Total Specific Costs	127,670	381,420	27,825	47,960	41,850	105,950	732,675
Shared Costs Allocation %	22%	41%	2%	18%	17%		100%
Allocation of Shared Costs	23,309	43,440	2,119	19,071	18,012	(105,950)	-
Expense without Admin.	150,979	424,860	29,944	67,031	59,862	-	732,675
Admin Allocation %	23%	64%	4%	-100%	9%		
Admin. Allocation	15,204	42,784	3,015	(67,031)	6,028		
Total expenses after allocations	\$ 166,183	\$ 467,643	\$ 32,959	\$ -	\$ 65,890		\$ 732,675
Surplus / (Deficit)	\$ (22,103)	\$ (102,643)	\$ 7,241	\$ 3,965	\$ 125,410		\$ 11,870
Base for Admin Allocation	\$ 732,675						
	\$ (67,031)						
	\$ 665,644						