Receipt for Cash Donation Template

[INSERT YOUR LETTERHEAD WITH CONTACT INFORMATION]

**IMPORTANT TAX DOCUMENT**

Please retain this receipt for income tax purposes

We acknowledge, with thanks, the receipt of $,which you have so generously contributed to .

Donor:

Donation: $

is recognized as a nonprofit organization per IRS Code 432.56.215-B.

IRS Code: Section 501(c)(3)

Tax Identification Number:

In order to comply with current tax law, we are required to state that no goods or services were exchanged for this contribution, and you are entitled to deduct the full amount of your contribution within the limits otherwise described in the Internal Revenue Code. We recommend that you keep this acknowledgement letter to substantiate your contribution.